

Employee Coronavirus Updates

- Every Employee should be wearing a mask unless in a private office, conference room, or break room. Clinical employees will be issued a surgical mask each day. All others will be issued a cloth masks. You must take care of your own mask. Handwash and let drip dry for best results.
- Don't forget to wash your hands frequently! This is your best defense against the virus!
- A tent will be set up on campuses on Tuesday and Wednesday to fit-test employees with N95 masks. Only employees who will be deployed to care for those with COVID-19 will need this. If you are a part of this team, you already know this.
- Only approved employees may enter isolation areas that may be established on each campus. Again, if you fall into this category, you would already know.
- Some retailers are offering some nice perks for healthcare employees. BP stations are offering 50 cents off per gallon. You must download a code. Google bp.com, supporting our local heroes to find the code. We're not sure if this is a one-time use code or not.
- As Easter approaches, please remember the commitment that we share in caring for fragile seniors. The more people you are exposed to, the greater a risk you are to our residents and to your fellow employees. Please continue honor the stay-at-home order, even though it is very difficult.

Coronavirus Guidelines issued for all staff:

When an employee has had contact with a person who has been diagnosed with COVID19 and that person DOES NOT reside in your household:

- If you have NOT had CLOSE CONTACT, you should still come to work. CLOSE CONTACT is defined as being within 6 feet of a COVID-19 case for a prolonged period of time: close contact occurs when caring for, living with, visiting, or sharing a healthcare waiting room with a COVID-19 case. Close contact would also mean having direct contact with infectious secretions of a COVID-19 case.
- If you had CLOSE CONTACT with a COVID19 case PRIOR to the case becoming symptomatic, there was no exposure and no quarantine is necessary.
- If you HAVE had CLOSE CONTACT with a person with COVID19 you must be quarantined for 14 days from the date of the last contact with a person with COVID19.

When an employee who has contact with a person diagnosed with COVID19 and that person LIVES IN THEIR HOUSEHOLD:

- You must quarantine for 14 days and you may not come to work. Because exposure is considered to be ongoing within the house, household contacts of a person with COVID19 must be quarantined for 14 days after the case has been released from isolation. Yes, this means that household contacts will need to remain at home longer than the initial case.
- If your physician provides you with a letter indicating that you must quarantine at home, you must provide that letter to HR.
- Employees who are diagnosed with COVID19 MUST ALERT THEIR SUPERVISOR IMMEDIATELY and follow the guidelines of their physician and/or public health official.

EVERY EMPLOYEE MUST BE SCREENED AT THE START AND END OF EACH SHIFT. YOU ARE NOT PERMITTED TO WALK PAST THE LOBBY UNTIL YOU HAVE BEEN SCREENED.

Information You Probably Already Know...

- Employees who have been to any of the following countries or areas (Italy, China, South Korea, Japan, Iran, or Europe) may NOT work for 14 days upon return to the United States
- Employees who have been on a cruise or at an international resort may NOT work for 14 days upon return to the United States
- If you have travelled out of the state of PA, you may not work for 14 days upon return
- If you are a clinical employee who has been on a domestic air flight, train, or transport bus, and you are asymptomatic, you CAN work. You will be issued and required to wear a mask for 14 days.
- If you are NOT clinical staff and are in any of the above situations, you are NOT permitted to work for 14 days – largely because masks are limited.
- Employees who have a temperature of 100 degrees or greater and any respiratory symptoms (cough, congestion, sore throat, SOB) may NOT work for the duration of the fever. Employees must be fever free without medication for 24 hours before reporting back to work.
- Employees who have respiratory symptoms but no fever MUST wear a mask while the symptoms persist.
- Employees who have been exposed to someone with respiratory symptoms and a fever of 100 degrees or greater MUST wear a mask for 14 days from that exposure.
- ONLY Essential staff (clinical team including Nursing, Therapy, RNAC's, Social Work, Dining, Housekeeping, Maintenance, Lifestyle, Chaplains, and President's Council) may enter the Skilled Nursing Facility or Personal Care Homes at this time. All other staff should remain away from those areas until further notice.
- Employees should not move between Redstone campuses, in order to minimize the risk of transmission. Senior leaders have been assigned to campus locations and will only visit their assigned location. Some clinical and logistics employees may be permitted to move between campuses as required by their role.
- We have instituted a no visitor protocol across all levels of our communities in order to protect our residents and employee team.
- Residents in IL, PC, and SNF, may not leave the campus of their Redstone community.
- Our gift shops are temporarily closed to help reduce transmission.
- If school closures or other family situations affect your ability to come to work, please contact Kathie Brean NOW at Ex. 343.
- Food will be available in the employee break rooms while we are operating in this critical mode. Please take one portion of available food item. Food is not to be taken home.
- Don't forget to carry your letter issued by John Dickson indicating that you are an essential employee en route to work at Redstone.
- Employees should park in employee parking not the front lots.

For questions regarding absence or attendance policies related to this policy, or any other concerns, please speak with your supervisor or COO Vicki Loucks at 724.216.0934.